



Rental Parking Policy

Each parking space permit is issued to an individual on an assigned level in a designated area of the deck. The permit allows the registered permit holder to park within the designated level only.

Vehicles parked outside of the specific designed level will be considered to be in violation of this agreement and will be issued a Park Prohibited Zone citation by the Parking Enforcement Officer. Failure to pay the violation within five business days will result in cancellation of the rental agreement. A registered permit holder will be issued a Deck Access Card and an assigned Level Decal. The Access Card will be activated when issued and the Level Decal must be displayed on the rear window, bottom left. Spaces are leased Monday thru Friday, 8am until 5:30pm

Report lost or stolen Access Cards promptly. If a different vehicle is use on an occasional or temporary basis, a decal will be necessary for the second vehicle as well. If you change vehicles permanently, notify this office immediately. Failure may result in the issuance of a ticket for that vehicle.

If a permit is no longer needed, it MUST be returned to the parking office in order to cancel the lease agreement. Only annually paid permits will receive a refund on a prorated monthly basis.

If there is a change of personnel, the new employee should bring the departing employee's permit to this office. A new permit will be issued to the new employee. This office is not responsible for lost or stolen items left in the vehicle or damage to a vehicle. Replacement or additional Decals are \$3 each and Access Cards are \$25.

OFFICE USE	
Deck : 4th Ave -- 6th Ave	
Assigned Level _____	
Access Number _____	
Decal Number _____	
Date _____	

Parking Deck Permit Application

Request for Parking Deck Permit	
Please Print Clearly	
_____ New Application	_____ Replacement (Enclose Fee)
Name _____	
Home Address _____	
City/Zip _____	
Home Phone _____	Email _____
Tag & Vehicle Information	
Tag Number _____	State _____
Make/Model _____	
Model Year _____	Color _____
Employer Information	
Employer _____	
Address _____	
City/Zip _____	
Employer's Phone _____	
Work Email _____	

LEVEL SELECTION AND PAYMENT OPTIONS	
___ Ground Floor	Level 1 @ \$30.00
___ Second Floor	Level 2 @ \$25.00
___ Third Floor	Level 3 @ City/County Employees Only
___ Fourth Floor	Level 4 @ \$10.00 (uncovered)
___ Monthly (Invoice issued on the 1st and must be paid by the 10th. Cancellation on the 30th for nonpayment)	
___ Annual (Permits paid prior to January 31st will receive one month free rental, pay for 11months in the first month of the year and get the 12th free)	
Invoice must be paid by the 10 th . Late fees apply after the 10 th . Permit is subject to cancellation on the 30 th for nonpayment. Replacement Access Card fee is \$25.00. I have read the applicable Downtown Rental Parking Deck Policy and agree as set forth.	
Signature _____	Date _____